



EMPLOYMENT OPPORTUNITY

- Title:** Guidance Counsellor
- Location:** T4EA Head Office: Treaty 4 Governance Centre, Fort Qu'Appelle, Saskatchewan
- Term:** Until March 31, 2018
- Other:** All employees are required to submit a current Driver's Abstract and Criminal Record Check with Vulnerability Screen

OVERVIEW:

The Guidance Counsellor provides support for Grades 6-12 students as they navigate their academic, social emotional and spiritual pathways to fulfilling their goals in education, employment and community service. The Guidance Counsellor works with teachers and educational professionals to provide in-service, training and other professional learning opportunities to build capacity in the school and across Treaty 4 Education Alliance.

RESPONSIBILITIES:

- Collaborate with T4EA staff, school staff and other supporting agencies to support students and improve student success in learning
- Develop and implement individualized educational and career guidance plans
- Implement and oversee a school guidance program that provides students with a safe and non-judgmental way to voice their concerns or worries
- Analyze student performance in the classroom to provide guidance and identify potential problems
- Help students develop academic plans in accordance with their gifts, skills, talents and strengths
- Facilitate crisis intervention and prevention programs
- Communicate with teachers, parents and administrators on an ongoing basis about behavioral and academic problems
- Provide first-rate direct support to students that respects and enhances their identities as young First Nations individuals
- Individually as well as collaboratively works with T4EA staff to design and implement appropriate strategies and supports for individual students, groups of students, families/caregivers, and school staff as appropriate
- Shares pertinent information in order to consult and positively collaborate with parents/guardians, teachers, and other appropriate staff regarding the student's needs.
- Collect, maintain and analyze data, provide first-rate written reports while retaining good records.
- Excellent communication skills, and mature interpersonal skills specifically with an ability to support others in making sense of complex student issues
- An understanding of best practice in Guidance Counselling, especially for First Nations children and youth
- Highly organized, confidential and sensitive to community, school and student data and information
- Ability to organize and manage a variety of tasks, including emerging and time sensitive tasks

- Ability to foster genuine trusting relationships with students, staff, families and communities
- Mutual respect by affirming and empowering others to work in the best interests of all students
- Passionate and committed to working with First Nations children, youth and families, using a strength/asset-based approach that aligns to the goal, vision and mandate of the Treaty 4 Education Alliance.

QUALIFICATIONS:

- Bachelor's degree or an equivalent experience preferred; Master's degree from an accredited program (Social Work, Education, Human Justice or related field) is an asset.
- 1-2 years experience, specific experience in First Nations, with First Nations children, youth and families as a guidance counselor or teacher
- Basic knowledge of Canadian First Nations education, federal education systems and treaty rights to education
- Integrity and professionalism
- Ability to operate within a wide range of student personalities and backgrounds
- Excellent communication skills and high emotional intelligence abilities
- Proficient with a variety of technologies, including computers, laptops, tablets, smart phones, and educational software.

COMPENSATION & BENEFITS:

- Competitive and commensurate with education and experience

ORGANIZATION DESCRIPTION:

Treaty 4 Education Alliance Inc. is a First Nations educational organization providing quality educational supports and services for 12 First Nations in the Treaty 4 territory (Saskatchewan, Canada).

Please visit <http://educationalliance.ca> to learn more about our work with schools.

E-mail your resume and cover letter in confidence to:

mvelestuk@educationalliance.ca

Re: "Guidance Counsellor"

**Marcy Velestuk
Treaty 4 Education Alliance
PO Box 1579
Fort Qu'Appelle, Saskatchewan
S0G1S0**

Closing Date:

December 27, 2017

4:30 pm