



EMPLOYMENT OPPORTUNITY

Title: Assessment Coordinator – TERM POSITION

Location: T4EA Head Office: Treaty 4 Governance Centre, Fort Qu'Appelle, Saskatchewan

Other: Travel is required to T4EA affiliated First Nations' schools.
All employees are required to submit a current Driver's Abstract and Criminal Record Check with Vulnerability Screen

OVERVIEW:

The Assessment Coordinator is the primary coordinator of student assessments. The Coordinator collaborates with a professional team to lead the effective implementation of assessments, ethical and secure collection and storage of data, and analysis and reporting of data results to schools and the First Nations.

QUALIFICATIONS:

The Assessment Coordinator will have:

- A Master of Education is preferred, but an equivalent range of education/experience will be considered.
- A valid Professional 'A' Saskatchewan teacher's certificate with 3-5 years classroom teaching experience.
- A skillset to research, collect, verify and organize quantitative and qualitative data.
- A skillset to create dynamic and compelling reports for diverse audiences.
- Knowledge of Federal and Provincial data storage and sharing principles (OCAP) and protocols.
- Knowledge of First Nations education, federal education systems and treaty and inherent rights to education, with preference given to those with demonstrated experience.
- Passionate and committed to working with First Nations children, youth and families, using a strength/asset-based approach that aligns to the goal, vision and mandate of the Treaty 4 Education Alliance.
- Above average technology skills, with demonstrated skills in using a variety of devices and applications, including Word, Excel, PowerPoint, etc.
- A valid Saskatchewan driver's license and a reliable vehicle is a requirement.

COMPENSATION & BENEFITS:

- Salary & benefits competitive and commensurate with education and experience.
- This is a term position for the 2019-2020 school year.

ORGANIZATION DESCRIPTION:

Treaty 4 Education Alliance Inc. is a First Nations educational organization designing and providing quality educational programming and services for First Nations on reserve schools in the Treaty 4 territory (Saskatchewan, Canada).

Please visit www.educationalliance.ca to learn more about our work with schools.

Forward your resume and cover letter in confidence to:

Attention: Marcy Velestuk, Human Resources

Re: "Assessment Coordinator"

Treaty 4 Education Alliance

PO Box 1579

Fort Qu'Appelle, Saskatchewan

S0G1S0

mvelestuk@educationalliance.ca

Closing Date:

This position will remain open until filled.

Respectfully, only those selected for an interview will be contacted.